

WQIP LAND ACQUISITION PROJECTS- SURVEY ACTIVITIES

Materials available on DEC website:

- Map Title Block templet.
- Map Surveyor Certification templet.
- Survey Map check sheet.

Items to be supplied by Awardee to Surveyor/ Survey Firm:

- Interest to be acquired (Fee or Conservation Easement) (for use in title block).
- Name and bounds of applicable Property Use Zones (for use on map body & proposed description).
- Abstract of Title.
- Contract Number (for use in Surveyor Certification and Map Title Block).
- Name of Title Insurance Company (for use in Surveyor Certification).
- Title Policy Number (for use in Surveyor Certification).
- WQIP Boundary Survey Map Check Sheet (to be completed by surveyor/ survey firm).

Items to be supplied by Awardee to DEC for Survey Map Review (Map and Proposed Description to be submitted in preliminary and final versions):

- Preliminary/ Final Map.
- Preliminary/ Final Proposed Description (entire fee or easement area and breakdown by Property Use Zone).
- Title Commitment (including "Schedule B").
- Contract Number (used in Surveyor Certification and Map Title Block).
- Name of Title Insurance Company (used in Surveyor Certification).
- Title Policy Number (used in Surveyor Certification).
- Completed WQIP Boundary Survey Map Check Sheet.

Results of Map and Proposed Description Review:

- A Findings Report outlining the review results will be produced. The report will be sent to the WQIP Program Lead (Kristen Martinez) and to the Awardee contact. The report to be updated following final map and proposed description review.

GENERAL:

- Map is to be referenced in Proposed Description.
- After final review and approval of the map, it must be recorded in the applicable County Clerk's office prior to the recording of the Conservation Easement in the County Clerk's office.