

New York State Department of Environmental Conservation Pre-work Notification for Bulk Storage (PBS and CBS) Tank Installation and Closure



This form provides notice to the Department of an upcoming tank installation and/or closure per 6 NYCRR 613-1.10(c)(6) and (7), 613-2.6(b)(1), 613-3.5(b)(1), and 613-4.5(b)(1) of the Petroleum Bulk Storage (PBS) Regulations and 6 NYCRR 598-1.14(a)(6) and (8), 598-2.6(b), and 598-3.6(b) of the Chemical Bulk Storage (CBS) Regulations.

Submit the completed form to the DEC regional office at least 30 days* prior to the scheduled start of work for tank installations** and permanent closures***. **If the schedule for work changes, you must notify the Department's Regional Office before work begins. Once the work is complete, the facility owner (property owner) is responsible for submitting a PBS or CBS application to the Department to add or remove the tank(s) from the registration.** Additionally, the Owner is responsible for ensuring all work is completed in compliance with the applicable PBS or CBS regulations (i.e., Parts 613 or 598). For questions, call the Regional Office in which the facility is located. Information on the PBS and CBS Programs can be found at:

<https://dec.ny.gov/environmental-protection/hazardous-substance-bulk-storage>

* unless immediate action is required per 598-1.14(a)(8)

** not required for temporary tank systems

*** unless in response to corrective action

Check applicable program: PBS CBS Facility PBS or CBS Registration Number: _____ OR Unregistered

Site Name:		Contractor:	
Site Address:		Contractor Address:	
Site Address (cont.):		Contractor Address (cont.):	
Site Contact:		Contractor Contact:	
Site Phone:	Cell:	Contractor Phone:	Cell:
Site Email:		Contractor Email:	

Tank Number	Type of Action (Close & Remove, Close in Place, Install)	Proposed Date**** (mm/dd/yy)	Tank Type (AST/ UST, Single- wall/ Double-wall)	Product Stored	Capacity (gallons)	Spill Number (if applicable)	Reason for Action
Comments							

**** Please notify the DEC regional office at least 3 days prior to the work beginning or if the proposed date changes

I hereby certify under penalty of law that the information provided on this form is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.

Name of Owner or Authorized Representative (print): _____ Title: _____

Signature: _____ Date: _____