

## Change Job Title in CDX:

1. Login to CDX – [cdx.epa.gov](http://cdx.epa.gov)

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CDX Central Data Exchange [Contact Us](#)

Log in to CDX

User ID

Password

Show Password

[Log In](#) [Register with CDX](#)

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2. Go to “Manage Your Program Services”

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Logged in as JBTAFTTEST ([Log out](#))

[MyCDX](#) [Inbox](#) [My Profile](#) [Submission History](#) [Payment History](#)

**Services** [Manage](#)

Status	Program Service Name	Role
	NDMR-NY: NetDMR: NYSDEC	Permittee (signature)

[Add Program Service](#) [Manage Your Program Services](#)

**CDX Service Availability**

[See the status for all program services](#)

**News and Updates**

No news/updates.

3. Expand the NetDMR program line and deactivate role and *confirm*.

### Manage Program Services

[Add Program Service](#) [Back to MyCDX](#)

[\[Expand All\]](#) [\[Collapse All\]](#)

New York State Department of Environmental Conservation, 625 Broadway, Albany, NY, US 12233, [\[Redacted\]](#)

[NDMR-NY: NetDMR: NYSDEC](#)

**Request New Role**

Role	Program ID	Status	Details
Permittee (signature)		Active (Deactivate)	<a href="#">View Information</a>

- Expand the same NetDMR program line again and select "Request New Role."

### Manage Program Services

[Add Program Service](#)

[Back to MyCDX](#)

[\[Expand All\]](#) [\[Collapse All\]](#)

New York State Department of Environmental Conservation, 625 Broadway, Albany, NY, US 12233, ( [REDACTED] )

NDMR-NY: NetDMR: NYSDEC

[Request New Role](#)

Role	Program ID	Status	Details
Permittee (signature)		Deactivated	<a href="#">View Information</a>

- Select role from dropdown and click "Add Selected Role."

### Request a New Role

Registration Information	
<b>Organization Name</b>	New York State Department of Environmental Conservation
<b>Program Service</b>	NetDMR: NYSDEC
<b>Role</b>	Not Selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select a Role

Permittee (signature)

[Add Selected Role](#) [Back](#)

- Enter new **Job Title** and click "Next".
- You should receive a green confirmation box at the top of the screen that role was successfully added.