NEW YORK STATE | Department of Environmental Conservation

Biennial Update (BU)

Please review Part C of the HWRP Guidance Document:

https://dec.ny.gov/environmental-protection/waste-management/hazardous-waste/reduction-planning-program-guidance-document

Facility Name

EPA ID

Point of Contact Name

Title of Contact

Phone Number*(s)*

Email Address

Fax Number (*optional*)

Submission Date

☐ **Check if change in mailing address.** (*Provide new address in comment box.)*

☐ **Check if you hold a Part 373 permit for treatment, storage and disposal.**

☐ **Check if you are a generator of acute hazardous wastes.**

Comments:

Do you have *new* waste streams since the last submittal? .....**YES** ◉ **NO** ○

- **If you checked 'YES'**: Use the box below to describe the source(s) of generation and the disposal method of the new hazardous waste stream(s). For each waste stream identified, provide an evaluation of the technical feasibility and economic practicability of *all 6 waste reduction options* outlined in Part A.7 of the HWRP Guidance Document.

- **If you checked 'NO':** Please state 'N/A' in the box below, or leave blank.

Use this space to provide an estimate of the costs incurred for managing each waste stream, including but not limited to:

- Storage, on-site treatment, disposal, transportation, commercial disposal and regulatory costs/fees. *(Please note that in accordance with Part C.2 of the HWRP Guidance Document, the basis for the above cost estimation must also be provided.)*

If the following changes occurred since your previous submission, provide a description of those changes in the box below. If there were no changes, please state 'N/A' or leave blank.

- Hazardous waste stream(s) no longer generated or no longer classified as hazardous.
- Changes in programs provided to employees to motivate hazardous waste reduction efforts and increase awareness of potential hazardous waste reduction opportunities (*including existing or planned educational training.*)
- Changes in your commitment, priorities, goals, resource requirements, monitoring program, plans and schedules for future hazardous waste reduction actions (*including the designation of the office or department responsible for implementing the waste reduction program.*)

In the box below, please provide a complete re-evaluation of the feasibility of implementing waste reduction alternatives for all subject waste streams, including the following items:

- **All 6 waste reduction alternatives** (per Part A.7 of the HWRP Guidance Document) are to be re-evaluated for technical and economic feasibility **for each subject waste stream.** When alternatives are feasible, please provide an explanation.
- When alternatives are found to be *unfeasible*, please also provide an explanation why.
- *Note: Waste reduction alternatives found to be feasible must be included in Table 2*
  (Please include the estimated quantity of waste reduction expected from implementing this plan, the return on investment, and a current goal date for achieving the estimated reduction amount.)

REQUIRED TABLES

- **For the purpose of completing Table 1 and Table 2:** An attached Excel Spreadsheet can be found to the left of this page (*please click the* **paperclip icon** *to access the Excel tables which will save directly to this PDF.*) You may use the attached spreadsheets, attach your own tables to this PDF, or download and complete the forms then send as separate attachments to the following email address: HW.ReductionPlanning@dec.ny.gov.

☐ **Completed: Table 1**
☐ **Completed: Table 2**

Certification Statement

- **This page must be *signed and dated* by at least one responsible official or senior staff member.**

➢ *"I am a senior facility manager or authorized facility signatory, and am fully authorized to commit financial and/or staff resources to implementing this HWRP. In addition, I am familiar with the requirements of Article 27, Section 0908 of the Environmental Conservation Law. Further, I have personally examined and am familiar with the information contained in this HWRP. The information contained in this HWRP is, to the best of my knowledge and based on reasonable inquiry, true, accurate, and complete."*

Optional: You may provide an additional signatory below.