NEW YORK STATE OF OPPORTUNITY | Department of Environmental Conservation

NYSDEC DIVISION OF MATERIALS MANAGEMENT

6 NYCRR Part 362-4

HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY INSPECTION REPORT

FACILITY NAME:	LOCATION:	ACTIVITY #:	DATE:	TIME:
INSPECTOR'S NAME:	INSPECTOR CODE:	PERSONS INTERVIEWED & TITLES		
REGION	WEATHER CONDITIONS:	DEC PERMIT NUMBER		
SHEET 1 OF	CONTINUATION SHEET ☐ YES ☐ NO	PERMIT EXPIRATION DATE		

Violations of Part 360 & Part 362 are Subject to Applicable Civil, Administrative, and Criminal Sanctions Set Forth in ECL Article 71 and as Appropriate, the Clean Water and Air Acts. Additional and/or Multiple Violations May Be Described on the Attached Continuation Sheet. This form is a record of conditions which are observed in the field at the time of inspection. Items marked NI indicate 'No Inspection' and do not mean no violation has occurred.

☐ PART 360 PERMIT ☐ ORDER ON CONSENT ☐ COMPLAINT

C	NI	V	
			FACILITY MANAGEMENT
☐	☐	☐	1. Solid waste management facility is authorized and management occurs within approved area. 360.9(a); 360.9(b)(1); 360.19(c)(9)
☐	☐	☐	2. Posted signs indicating operating hours and types of waste accepted and not accepted. 360.19(c)(1)(i)
			3. Operator maintains and operates facility components and equipment in accordance with the permit and their intended use.
☐	☐	☐	a. Maintenance and operating activities are performed in accordance with the Facility Manual. 360.19(d)(1)
☐	☐	☐	b. Sufficient equipment, storage containers and storage areas. 360.19(d)(4)
☐	☐	☐	i. Internal communication or alarm system are operational. 362-4.4(a)(1)
☐	☐	☐	ii. Communication device capable of summoning emergency assistance/response. 362-4.4(a)(2)
☐	☐	☐	iii. Decontamination and fire suppression equipment are adequate and maintained. 362-4.4(a)(3); 362-4.4(a)(4)
☐	☐	☐	c. Adequate drainage. 360.19(d)(5);
☐	☐	☐	d. Proper site grading. 360.19(d)(6)
☐	☐	☐	e. Maintenance, operation and calibration of facility components. 360.19(d)(7)
☐	☐	☐	f. Waste storage tanks meet the required standards. 360.19(n)
			4. Operational records are available where required:
☐	☐	☐	a. Unauthorized solid waste records. 360.19(c)(4)(i)
☐	☐	☐	b. Permit application records and construction certification documents. 360.19(k)(1); 362-4.4(j)
☐	☐	☐	c. Daily log of solid wastes. 360.19(k)(2)(i)
☐	☐	☐	d. Self-inspection records. 360.19(k)(2)(ii); 360.19(n)(3); 362-4.4(e)
☐	☐	☐	e. Monitoring records. 360.19(k)(2)(iii)
☐	☐	☐	f. Personnel training records. 360.19(k)(2)(iv)
☐	☐	☐	g. Annual report. 360.19(k)(3). 362-4.5(b)
☐	☐	☐	h. Copies of shipping documents. 360.19(k)(3). 362-4.5(a)(4)
☐	☐	☐	i. Log of weekly inspections for leaks, container integrity and secondary containment systems. 362-4.4(e)
☐	☐	☐	j. Log for each container into which containers of waste or consolidated waste is placed. 362-4.5(a)(1); 362-4.5(a)(2)
☐	☐	☐	k. Log listing each container stored at the facility. 362-4.5(a)(3)
			OPERATION CONTROL
☐	☐	☐	5. Storage volumes and throughput limits are not exceeded. 360.19(c)(11); 362-4.4(c)
☐	☐	☐	6. Attendant is on duty as required. 360.19(c)(12)
☐	☐	☐	7. Tracking of soil, waste, leachate and other materials from the facility onto offsite roadways is prevented. 360.19(d)(3)
☐	☐	☐	8. Solid waste, including blowing litter, is sufficiently confined and controlled. 360.19(c)(5); 360.19(f)
☐	☐	☐	9. Dust is effectively controlled and does not constitute a nuisance. 360.19(g)
☐	☐	☐	10. On-site vector populations are prevented or controlled, and vector breeding areas are prevented. 360.19(h)
☐	☐	☐	11. Odors are effectively controlled so that they do not constitute a nuisance. 360.19(i)
☐	☐	☐	12. Noise is controlled. 360.19(j)
☐	☐	☐	13. Sufficient and appropriately trained staff are available. 360.19(l)
☐	☐	☐	14. Aisle space is maintained allowing unobstructed movement of personnel, fire protection, and decontamination equipment. 362-4.4(f)
			WATER
☐	☐	☐	15. Solid waste is prevented from entering surface waters and/or groundwater. 360.19(b)(1)
☐	☐	☐	16. Leachate generation is minimized and is prevented from entering surface waters and/or groundwater except under SPDES permit. 360.19(b)(2)
			ACCESS
☐	☐	☐	17. Access to the facility is strictly and continuously controlled by fencing, gates signs, natural barriers, or other suitable means. 360.19(c)(10)
☐	☐	☐	18. On-site roads are passable. 360.19(d)(2)
☐	☐	☐	19. Facility traffic is managed in a safe and efficient manner. 360.19(d)(2)

_____ _____

Inspector's Signature Date

C - Compliant
NI - No Inspection
V - Violation

Inspector Codes
S - NYSEC inspector
M - On-site Environmental Monitor for NYSDEC
C - Environmental Conservation Officer for NYSDEC

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HOUSEHOLD HAZARDOUS WASTE COLLECTION FACILITY INSPECTION REPORT

FACILITY NAME:	ACTIVITY #:	DATE:	TIME:
SHEET 2 OF	CONTINUATION SHEET ☐ YES ☐ NO		

☐ PART 360 PERMIT ☐ ORDER ON CONSENT ☐ COMPLAINT

C	NI	V	WASTE HANDLING
☐	☐	☐	20. Incoming loads of waste are inspected for unauthorized waste and waste accepted is approved for management at the facility. 360.19(c)(1)(ii)
☐	☐	☐	21. Unauthorized waste is segregated, secured, contained, and removed within 7 days after receipt. 360.19(c)(4)
☐	☐	☐	22. Vehicles transporting waste to or from the facility are adequately covered or waste is containerized. 360.19(c)(5); 360.19(d)(8)
			23. Storage containers are:
☐	☐	☐	a. Of suitable structural integrity. 362-4.4(b)(1)
☐	☐	☐	b. Constructed of compatible material with the waste stored. 362-4.4(b)(2)
☐	☐	☐	c. Closed during storage. 362-4.4(b)(3)(i)
☐	☐	☐	d. Handled, opened, and stored to prevent rupture and leaking. 362-4.4(b)(3)(ii)
☐	☐	☐	e. Labeled identifying contents and date waste was first placed in the container. 362-4.4(b)(3)(iii)
☐	☐	☐	f. Stored in areas with adequate secondary containment systems. 362-4.4(b)(3)(iv)
☐	☐	☐	24. Leaked waste and spills are removed upon detection. 362-4.4(b)(3)(iv)
☐	☐	☐	25. Accumulated precipitation is removed in a timely manner. 362-4.4(b)(3)(iv)
☐	☐	☐	26. Waste storage for more than two days occurs in an enclosed structure. 362-4.4(c)
☐	☐	☐	27. Waste storage on-site does not exceed 180 days. 362-4.4(c)
☐	☐	☐	28. Precautions taken to prevent accidental ignition or reaction of ignitable or reactive wastes. 362-4.4(d)
☐	☐	☐	29. Incompatible waste is stored separately. 362-4.4(d)
☐	☐	☐	30. Incompatible, ignitable, and reactive wastes storied 50 feet or more from the property boundary. 362-4.4(d)
☐	☐	☐	31. HHW and CESQG wastes leaving the facility must be:
☐	☐	☐	a. Transported by a permitted Part 364 transporter 362-4.4(g)
☐	☐	☐	b. Accompanied by shipping documents. 362-4.4(h)
☐	☐	☐	c. Either reused or managed as hazardous waste at a facility properly permitted or authorized to accept hazardous waste. 362-4.4(i)

OTHER (e.g., diagrams; pictures; comments; additional operating, variance or consent order conditions that can be observed or measured)

Inspector's Signature _____ Date _____

C - Compliant
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